



1000 Lake Wissota Drive • Chippewa Falls, WI 54729  
Phone (715) 726-7822 • Fax (715) 726-7939 • [www.crind.org](http://www.crind.org)

## **CRI, INC. TRAVEL GUIDELINES – EFFECTIVE MARCH 16, 2020 (REVISED MARCH 18, 2020)**

The Department of Homeland Security (DHS), CDC, and Wisconsin Department of Health Services are updating travel restrictions rapidly. CRI, Inc. strongly recommends no travel outside of the State of Wisconsin. Employees must understand that should they decide to travel, they may be required to self-quarantine upon their return. Further, CRI is prohibiting all non-essential, non-emergent business travel on behalf of CRI. You are required to contact the following members if any of your travel plans meet the criteria below:

Scott Krueger at [skrueger@crind.org](mailto:skrueger@crind.org)

Dave Lemanski at [dlemanski@crind.org](mailto:dlemanski@crind.org)

If in the last 14 days you traveled, **AND/OR** plan to travel in the future:

- a. By any mode of transportation anywhere outside of the State of Wisconsin.
- b. By any mode of transportation to any of the following states:
  - i. New York
  - ii. California
  - iii. Washington State (additional states will be added per recommendations from CDC and other public health entities)
- c. By any mode of transportation internationally including Mexico or Canada.
- d. Any Level 3 country as assigned by the CDC
- e. On a cruise ship anywhere

We will require the following information:

- a. When are you traveling?
- b. Where are you traveling?
- c. Where will you stop and/or layover?
- d. Will you be, or were you, in close contact with individuals from other states or countries and what states/countries are they?
- e. Were you in contact with anyone who was ill, had flu-like symptoms, or has COVID-19?

If you travel you may be required to self-quarantine\* for at least 14 days following your return to Wisconsin. Self-isolation is highly recommended for, and may be required of, individuals returning

**Eau Claire Office**  
2135 EastRidge Center  
Eau Claire, WI 54701  
(715) 438-6038

**La Crosse Office**  
3626 East Ave. South  
Suite 1A  
La Crosse, WI 54601  
(608) 796-1455

**Menomonie Office**  
1421 N. Broadway St.  
Suite 113  
Menomonie, WI 54751  
(715) 438-6046

**Rice Lake Office**  
Marshal 12 Building  
Suite 203  
Rice Lake, WI 54868  
(715) 205-1079



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to our area from any State where the CDC has determined that “sustained community transmission” is occurring. A required or suggested self-quarantine will be based on where you traveled. Self-quarantine may be paid using existing PTO or zero-time, if no PTO is available. You must notify the above staff members upon your return to Wisconsin, and in the event of self-quarantine, before reporting to work after the 14 day period.

*\*Self-quarantine in general means separation of a person reasonably believed to have been exposed to a communicable disease but not yet symptomatic, from others who have not been so exposed, to prevent the possible spread of the disease. (CDC)*

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